

How to Obtain Your Medical Records

If you are a former patient of Woodland Medical Center, your medical records are being securely stored. Please review the following information to determine whom to contact:

1. Prior to August 26, 2009: Medical records, home health records and imaging records: These records will be maintained on the Woodland Medical Center campus until August 26, 2009. You may obtain a copy by contacting Melinda Mason, Director of Health Information Management, by calling 256/736-3500. Hours of operation are 9am through 5pm, excluding weekends and holidays.

2. Beginning August 26, 2009: Medical records, home health records and imaging records: **Southern Records Management Corp. (SRMC)** will physically store and secure these records at their facility in Montgomery, Alabama. Susan Borden (see below for contact info) of Hartselle Medical Center will be responsible for coordinating the storage and authorizations for release of these records in accordance with HIPAA standards and state law. Hours of operation are 9am through 5pm, excluding weekends and holidays.

Susan Borden
Director of Health Information Management
Hartselle Medical Center
201 Pine Street, N.W.
Hartselle, Alabama 35640
Phone: 256/751-3000 (ext. 202)
Email: Woodland.Medical.Center@gmail.com

3. Laboratory Records: All pathology specimens, autopsy reports, paraffin blocks, tissue samples and other human specimens are retained by **Cunningham Pathology of Birmingham**. In addition, the Hospital maintains a file of all blood transfusions performed at the Hospital. That file will be transferred to Hartselle Medical Center and secured in the laboratory department. Contact information is as follows:

For pathology records and human specimens
Cunningham Pathology
924 Montclair Road, Suite 200
Birmingham, Alabama 35213
Phone: 205/591-7999

For transfusion records
Danny Yocom
Laboratory Director
Hartselle Medical Center
201 Pine Street, N.W.
Hartselle, Alabama 35640
256/751-3000 (ext. 417)